

From: [Neff, Jennifer](#)
To: [Godfrey, Ryan](#); [Houser, Jana](#)
Cc: [Nathanson, Amy](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#)
Subject: Atmospheric Sciences 5401 & 5502
Date: Friday, March 28, 2025 12:19:00 PM
Attachments: [image001.png](#)

Good afternoon,

On Monday, March 17th, the Social and Behavioral Sciences Subcommittee of the Arts and Sciences Curriculum Committee reviewed new course requests for Atmospheric Sciences 5401 & 5502.

The Subcommittee approved the requests with the following feedback:

- Atmospheric Sciences 5401
 - **Contingency:** The Subcommittee notes that page 2 of the syllabus indicates that there are no prerequisites for the course, but curriculum.osu.edu indicates prerequisites of ATMOSSC 2940 or GEOG 5900. The Subcommittee requests that the syllabus be adjusted to reflect the prerequisites if they are indeed intended to be enforced (otherwise, the department should remove them from curriculum.osu.edu). Additionally, the Subcommittee asks that the department add “or graduate standing” to the prerequisites in curriculum.osu.edu and the syllabus to avoid unintentional exclusions.
 - **Contingency:** The Subcommittee requests that the specific readings assigned to students be indicated in the course calendar, along with the corresponding page numbers for each reading. [Syllabus pp. 8-10]
 - **Contingency:** The Subcommittee requests that the syllabus provide more information regarding the details and format of the final project. [Syllabus pp. 6-7]
 - **Recommendation:** The Subcommittee asks that the department ensure that the reference to the [Office of Institutional Equity](#) in the religious accommodations statement is a hyperlink to the office’s email. Additionally, the Subcommittee asks that the link below be added to the bottom of the religious accommodations statement, as it is a part of the required text. Please feel free to copy and paste these two links into the statement directly from the Subcommittee’s feedback. Otherwise, the full statement with the links can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus pp. 12-13]
 - **(Policy: [Religious Holidays, Holy Days and Observances](#))**
 - **Recommendation:** The reviewing faculty recommend that the department use the most recent version of the university’s diversity statement if they wish to keep it in the syllabus. The updated statement can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus p. 14]
- Atmospheric Sciences 5502

Contingency: The Subcommittee asks that the department add “or graduate standing” to the existing prerequisites of ATMOSSCI 5950 and MATH 2153 in curriculum.osu.edu and the syllabus to avoid unintentional exclusions. The Subcommittee also requests that the extraneous language in the prerequisites (unrelated to the required courses themselves) be removed.

- **Contingency:** The Subcommittee requests that the specific readings assigned to students be indicated in the course calendar, along with the corresponding page numbers for each reading. [Syllabus pp. 8-10]
- **Contingency:** The Subcommittee requests that the syllabus provide more information regarding the format of the quizzes and exams, including the style of questions that will be asked. [Syllabus p. 7]
- *Recommendation:* The Subcommittee recommends that the syllabus provide a brief explanation of what is meant by the term “worked answers” so that it is clear to students. [Syllabus p. 7]
- *Recommendation:* The Subcommittee asks that the department ensure that the reference to the [Office of Institutional Equity](#) in the religious accommodations statement is a hyperlink to the office’s email. Additionally, the Subcommittee asks that the link below be added to the bottom of the religious accommodations statement, as it is a part of the required text. Please feel free to copy and paste these two links into the statement directly from the Subcommittee’s feedback. Otherwise, the full statement with the links can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus pp. 13-14]
 - **(Policy: [Religious Holidays, Holy Days and Observances](#))**
- *Recommendation:* The reviewing faculty recommend that the department use the most recent version of the university’s diversity statement if they wish to keep it in the syllabus. The updated statement can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus p. 11]

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via curriculum.osu.edu before a course can move forward in the approval process. *Recommendations* (in italics above) should be implemented when the course is next taught.

I will return both courses to the department queue via curriculum.osu.edu in order to address the Subcommittee’s requests.

Should you have any questions about the feedback of the Subcommittee, please do not hesitate to reach out to Amy Nathanson (faculty Chair of the SBS Subcommittee) or me.

Best,
Jennifer



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Pronouns: she/her/hers